
	Supplier Quality Requirements	FORM-74-03-1	REV: G
	10184 W. Belleview Ave., Ste. 200 • Littleton, CO 80127-1762 T: 303.933.2200 • F: 303.933.1430 • www.ophir.com	DATE: 10/31/2011	

Note: By accepting Ophir Corporation's Purchase Order, Supplier accepts Supplier Quality Requirements listed on this Form (REF: FORM 74-03-1). Additional Supplier Quality Requirements may be listed on Ophir Purchase Order. If supplier cannot meet Quality Assurance Requirements, supplier must contact Ophir Purchasing Officer before accepting Ophir Purchase Order or Shipment.

- [D] **Inspection System Requirements** – The supplier's Inspection System shall conform to the requirements of ISO 9001 or AS 9100 and is subject to review and approval at all times by Ophir.
- [I] **Material Traceability** – The supplier shall establish a system for identification, traceability, and control of materials, parts, and assemblies.
- [L] **Regulatory Authority/Customer/Ophir Right of Entry** – During the performance of this order, the supplier's Quality and Manufacturing Processes are subject to on-site review and verification by Ophir, Ophir's customer and Regulatory Authorities.
- [V] **Records** – Quality records generated during the performance of this contract shall be maintained by the supplier a minimum of 3 years after delivery of all product.
- [BB] **Personnel Qualifications** – Where processes are performed by the supplier, personnel qualification records will be maintained.
- [DD] **Nonconforming Product** – Supplier is required to notify the Ophir immediately of any nonconforming product. Review and approval will be required by Ophir before continuing on.
- [EE] **Product and/or Process Changes** – The supplier must notify Ophir of changes in product and/or process definition, change of facility location and obtain organization approval.
- [FF] **Flow Down Requirements** – The supplier must flow down to sub-tier suppliers the applicable requirements in the Ophir purchasing document, including key characteristics where required.
- [ZZ] **Supplier Responsibility Requirements** – The supplier must ensure specifications, drawings, process requirements, inspection and verification instructions, requirements for design, test verification, and related instructions for acceptance, and any applicable key characteristics, approval of product, procedures, processes and equipment are correctly identified and at revision status as specified by Ophir Purchase order.

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Note: As applicable Supplier Quality Requirements , listed on Page 2 of 2 on this Form (REF: FORM 74-03-1), may not apply to all suppliers. When As applicable Supplier Quality Requirements are appropriate/relevant and supplier cannot meet Quality Assurance Requirements, supplier must contact Ophir Purchasing Officer *before* accepting Ophir Purchase Order or Shipment. Additional Supplier Quality Requirements may be listed on Ophir Purchase Order.

- [E] **Software Quality Program Requirements** – As applicable, the supplier’s Software Quality System shall conform to the requirements of IEEE Std 730, or equivalent, and is subject to review and approval at all times by Ophir.
- [F] **Calibration System Requirements** – As applicable, the supplier’s Calibration System shall conform to the requirements of ISO 10012 or ANSI Z540-1 and is subject to review and approval at all times by Ophir.
- [Y] **Electrostatic Discharge** – As applicable, the supplier shall implement and maintain an Electrostatic Discharge Control Program that meets the requirements of MIL-STD -1686 or JSED635.
- [Z] **Electrostatic Discharge Packaging** – As applicable, the supplier shall provide identification and electrostatic protection for all electronic assemblies and components. The primary packaging (1st layer in contact with product) for ESD sensitive items shall be conductive/static dissipative (resistance less than 10⁵ ohms per square) in accordance with MIL-E-17555 or EIA-541.
- [AA] **Time/Temperature Sensitive Materials** – As applicable, the supplier shall provide time and temperature requirements identification to the packing sheets and containers of delivered items. Shelf life expiration dates shall be provided. All shelf life controlled items delivered shall have a minimum of 90% shelf life remaining unless otherwise waived in the Ophir purchase order.
- [WW] **Test Specimens** – As applicable, for Test Specimens, supplier shall provide: quantity, storage, production method, inspection/verification, investigations, audits, which may be required for Design Approval Purposes.